

NAIL ALLIANCE NORTH AMERICA, INC.

Title CLEANING THE MIXERS

SOP NO: G032

Revision: 02

Effective Date: 08/08/2016

Reviewed Date: 06/11/2020

Approval Signatures:

Plant Process owner:

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Date: 06/11/2020

Plant QA Manager:

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Date: 06/11/2020

1.0 PURPOSE/SCOPE

- 1.1 This procedure applies to the employees in the Mixing Department.
- 1.2 This SOP documents the process of cleaning the mixer, used to make colors.

2.0 RESPONSIBILITIES

- 2.1 It is the responsibility of the employees of the mixing department to follow this SOP.
- 2.2 It is the responsibility of the head of the department to ensure this SOP is followed.

3.0 PROCEDURE

- 3.1 Wear the appropriate PPE before starting cleaning the equipment.
- 3.2 Put the acetone bucket up in the electrical mixer. Making sure the propeller is all inside the acetone.
- 3.3 Let it run for about 5 minutes.
- 3.4 Pull the mixer up and spray, very carefully, the propeller with acetone, holding a napkin behind to gather all acetone that splash out of the machine.
- 3.5 Clean the rim of the mixer perfectly with acetone as well, always holding a napkin behind.
- 3.6 Once the top of the machine is complete clean, pull the bucket off the base and clean the base as well.



3.7 Dry the machine completely.

3.8 Mixer is ready for the next job

4.0 ATTACHMENT/DEFINITIONS

4.1 None

5.0 UPDATES

5.1 This is a new SOP

5.2 Rev01 08/08/2016 – Reviewed SOP. No changes, updated logo.

5.3 Rev02 06/11/2020 – Reviewed SOP, no changes needed.