

A Sample Recall Plan: The Workbook

Records

What system of records will be used to manage and track the recall?

Product identification, product coding, product lots

Distribution records

Consignee records

Other details related to records:

Include a copy of all records used for this recall as an Appendix to this plan.

Recall Depth

Check all levels that the recall includes.

Wholesale (warehouse, storage)

Retail

Hotels, restaurants, and institutions

Consumer

Other (describe)