



**NAIL ALLIANCE NORTH AMERICA, INC.**

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**Title:** Pest Control

**SOP NO:** G026

**Revision:** 04

**Effective Date:** 08/08/2016

**Reviewed Date:** 03/25/2024

**Approval Signatures:**

**Plant Process owner:** *Napoleon Espinoza* **Date:** 03/25/2024  
*Napoleon Espinoza*

**Plant QA Manager:** *Johnny Rodriguez* **Date:** 03/25/2024  
*Johnny Rodriguez*

**1.0 PURPOSE/SCOPE**

1.1 This procedure applies to Pest Control at Nail Alliance North America, Inc.

**2.0 RESPONSIBILITIES**

- 2.1 It is the responsibility of the head of each department to ensure training is completed and documented in accordance with established guidelines.
- 2.2 It is the responsibility of anyone observing insect or rodent activity to report the problem to the department lead immediately so that the problem can be investigated.
- 2.3 It is the responsibility of the leadership team to ensure that good housekeeping practices are observed in their areas to reduce the potential for rodent infestation.

**3.0 PROCEDURE**

- 3.1 Pest control service, which includes application of insecticides, pesticides, and fumigants, will be handled on a contract basis with an approved commercial pest control company.
- 3.2 The contract will define the duties and responsibilities of the outside pest control company.
- 3.3 A report will be obtained from the pest control company following each visit containing a summary of conditions found and action taken or recommended for areas requiring additional control.
- 3.4 The following documentation is required to support the pest control program:



- a. Certification of applicator.
- b. Sample labels and MSDS sheets for all chemicals used, or to be used in the facility.
- c. Up-to-date liability insurance certifications.
- d. Layout of the building and grounds noting location of bait/traps stations and fly lights.

#### **4.0 UPDATES**

- 4.1 This is a new SOP.
- 4.2 08/08/2016 Rev01 – Reviewed SOP. No changes, updated logo.
- 4.3 07/01/2020 Rev02 – Reviewed SOP, no changes needed.
- 4.4 03/25/2022 Rev03 – Reviewed SOP, no changes needed.
- 4.5 03/25/2024 Rev04 – Reviewed SOP, no changes needed.