



BCW Food Products, Inc.
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Document #508
Pest Control

Approved by:

1. Purpose

1.1. The purpose of this procedure is to define the process needed to have an effective pest management program and to minimize the risk of infestation.

2. Scope

2.1. This document defines the process used to manage pests and to minimize the risk of potential contamination. This program incorporates the entire facility and adjacent grounds.

3. Responsibilities

3.1. It is the responsibility of licensed pest control operator to maintain the site and manage this program.

4. Procedure

4.1. The Pest Control procedure addresses all areas of the site and adjacent grounds.

4.2. The pest management program incorporates the requirement of the Prerequisite Programs listed in the Food Safety Plan.

4.3. A documented risk assessment shall be completed and used to determine the appropriate measure to be implemented to manage pest activity.

4.4. Pest control activities shall be performed by a licensed pest control operator (PCO) or an individual under the supervision of the PCO.

4.5. The PCO shall be trained and competent in the selection, handling, and usage of pest control chemicals and devices.

4.6. Regularly scheduled pest control services shall be performed by trained plant personnel.

4.7. The licensed PCO shall be responsible for the Pest Control Program.

4.8. There shall be an up-to-date site map identifying the location of all of the pest control devices.

4.9. Interior

4.9.1. Interior rodent devices shall be inspected and maintained twice a month, based on risk.

4.9.2. Pheromone traps shall be inspected and maintained twice a month, based on risk.

4.9.3. Insect light traps shall be inspected and maintained weekly, based on risk.

4.9.4. Insect light bulbs shall be replaced at least annually.

4.10. Exterior

4.10.1. Exterior pest control devices shall be inspected and maintained monthly, based on risk. Exterior devices shall include bait stations.

4.10.2. Bait stations shall be secure to prevent unauthorized access.

4.11. Additional third-party pest control services shall be allocated on an as needed basis.

4.12. Documentation

4.12.1. All pest control activities and services shall be documented.

4.12.2. Corrective actions shall be documented and completed in a timely manner.

4.12.3. Pesticide usage and areas treated shall be documented on the Pesticide Usage Log.

- 4.12.4. Missing or repeatedly damaged pest control devices shall be replaced, documented and investigated for root cause.
- 4.12.5. Pest control records shall be reviewed quarterly for trending.
- 4.12.6. Trend analysis shall be performed on a quarterly basis using information documented on the Pest Sighting Log, Bait Station Inspection Report, the Tin Cat Inspection Report, the Insect Light Inspection Report and the Pheromone Trap Inspection Report.
- 4.13. Insect light traps shall be correctly placed as to not contribute to contamination of the product.
- 4.14. Immediate action shall be taken to eliminate any potential hazards due to infestation.
- 4.15. A documented annual survey shall be performed to ensure current pest control measures are effective. The survey shall evaluate all areas of the site and adjacent grounds.
- 4.16. Chemicals
 - 4.16.1. Refer to the Approved Chemical List for the approved pest control chemicals.
 - 4.16.2. Pest control chemicals shall be located in dedicated locked cabinet.
 - 4.16.3. Pest control chemicals shall be used per the labeling requirements.
- 4.17. A contract shall be in place with a third-party pest control service provider should additional services be necessary.
- 4.18. All organic raw materials, packaging material designated for organic production, and finished products shall be removed from storage areas prior to treatment.
- 4.19. Staff shall be trained on pest awareness annually.

5. Verification

- 5.1. Management shall review this procedure for compliance annually.

6. Revision History

- 12/07/2006 – New
- 04/06/2012 – Add quarterly survey and annual trending.
- 02/04/2013 – Added the incorporation of the Prerequisite Programs from the HACCP Plan.
- 02/14/2013 – Add organic requirement.
- 03/06/2013 – Modified document review and trending from annually to quarterly.
- 04/22/2014 – Added packaging material designated for organic production to section 4.18.
- 11/24/2015 – Replaced IPM with pest management program. Reference third party pest control services. Grammar fixes. Added secure bait station. Added annual staff training. Change survey to semi-annual frequency.
- 08/30/2016 – Change assessment from semi-annual to annual due to lack of activity.
- 11/06/2017 – Replacing missing and damaged devices was addressed twice. Remove one of the statements. Change document number from 308 to 508, so that it would be in the same folder as the records. Change inspection frequency for interior rodent devices and pheromone traps from weekly to twice a month based on historical results.
- 11/01/2018 – Update header. Change HACCP to Food Safety Plan. Added ‘repeatedly’ damages. Added risk assessment. JC
- 12/27/2018 – Removed ‘Pest Sighting Log’ from 4.12.6. LS
- 09/28/2021 – Added “Pest Sighting Log” back in 4.12.6. HW